


PERSONAL INFORMATION

Ada-Simona Biriş

 17, Brăilei Street, 800070 Galați (Romania)

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 adasimonab@yahoo.com

WORK EXPERIENCE

04/1998–Present

Museum educator, head of Public Relations Department

The Museum of Visual Art, Galati (Romania)

- Organization of exhibitions, film festivals, concerts, workshops
- Elaboration of press releases, of materials that help promoting the museum, including souvenirs
- Guide in the museum

1996–1997

HR inspector

Bankcoop S.A. Galati, Galati (Romania)

1993–1996

TV reporter, editor

Cony-Sat Television, Galati (Romania)

1991–1993

Engineer

S.C. Constructii Feroviare S.A., Galati (Romania)

EDUCATION AND TRAINING

2004–2005

Graduate certificate in Museum Pedagogy and Public Relations

The Center for Training, Permanent Education and Management in the Culture Field, Bucharest (Romania)

1999–1999

Graduate certificate in tourism

Ministry of Transport, Construction and Tourism, Bucharest (Romania)

Tourism guide

1986–1991

Bachelor's degree in engineering

"The Lowest Danube" University, Galati (Romania)

PERSONAL SKILLS

Mother tongue(s)

Romanian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C1	C1
French	B1	B1	B1	B1	B1
Italian	B1	B1	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills -good communication skills gained through my experience as a TV reporter, as a museum educator and as a PR specialist

Organisational / managerial skills -**good organisational skills gained as a museum educator and curator, responsible for organizing and promoting events in the museum**

Job-related skills Familiarization with the activities specific to the museum field, by participating in numerous national and international conferences and through a permanent connection to all the news in the field, through the Internet.

Digital skills -good command of Microsoft Office